Placement Testing:

1. Relax, the COMPASS test is not a pass or fail test. It is designed to place you in the correct classes so that you can succeed. Your scores help you and your college determines which courses are most appropriate for your level of knowledge and skills. Once your strengths and weaknesses are identified, you can get the help you need to improve your skills before they interfere with your learning.

2. Get plenty of rest and eat properly before the test. You will be able to concentrate better.

3. Arrive a few minutes early so that you can find the testing center and restrooms if needed.

4. Be sure you understand the directions for each test before that test session begin. Don’t hesitate to answer questions if you need to.

5. Read each question carefully until you understand what the question is asking. If there are several steps, make sure you consider them all.

6. Answer EVERY question. You are not penalized for guessing.

7. If you have a problem or question during the test, let the test proctor know. Although, they cannot answer test questions for you, they can help you with other types of problems.

   http://act.org/compass/sample/index.html
   www.previewtest.com

CLEP Exam Preparation Tips:

The College Level Examination Program (CLEP) gives students the opportunity to earn valuable college credits by passing multiple choice CLEP exams. The following tips will prepare and help you on your big exam day.

1. Time Management: The biggest problem many test-takers have is poor time management. Every question is worth the same number points. Therefore, do not spend too much time on any one question. Knock out all of the easy and average/difficult questions first; save all the hard questions for the end when you have time left over.

2. NEVER Change Your Answer: Another common mistake test-takers make is that they second guess themselves. Ninety percent of the time, your first instinct is correct. Resist the urge to go back and change answers; your first choice has a much higher chance of being correct.

3. Do NOT Leave Any Questions Unanswered: Each right answer is worth a point. There is no penalty for wrong answers. Therefore, at the end of the test, make sure that you’ve selected something for every single question.

4. DON’T Get Discouraged: Some exams may be difficult, and you may find yourself marking half of the questions because you have no idea what the answer may be. Do NOT get discouraged!
Keep following good test-taking strategy and finish the test. Remember that you can generally get quite a few questions wrong and still come away with a passing score.

5. Test Day: Make sure you get plenty of rest, eat a light meal, and relax. Eating heavy before the test is not a good idea, as it makes you lazy and drowsy. And remember, THINK POSITIVE!

www.collegeboard.com
www.clepteststudyguides.com
www.clepteststudyguides.com

TEAS/LPN Step Exam Tips:

1. Start Studying Early: Preparation is the key to passing the exam. Gain all information pertaining to the TEAS exam and this will help you in making a systematic plan. Prepare a detailed study plan and divide them into various sections. Focus more on areas where you are weak.

2. Don’t Cram: It is simply not a good preparation technique. Instead spread your studying out over a period of time to allow you to process the information. Several short study sessions will serve you much more effectively before the test.

3. Schedule Your Time: A vision of the amount of time you want to spend studying can help put things into perspective for you. Time management is essential for more than just test preparation and forming the habit of making a schedule now can have definite long term benefits.

4. Relax: It may sound like a given but if you micro-manage your time to much you will only burn yourself out. So along with planning specific study periods you also need to plan time to relax. Find a distraction-free location to study, in advance if possible. This means not in front of the television and ideally away from the radio and the telephone. Many people choose to study in the library in order to avoid distractions.

5. Use A Study Aid: For most subjects there are several study guides and sheets available that can help you. You may not even have to purchase it if you check to see what is available at the local library or book store. These study guides will often provide suggestions on studying for the subject and may even provide you with sample tests.

www.atitesting.com

WORKKEYS Testing Tips:

1. Pace Yourself: The time limits set for each WorkKeys test give nearly everyone enough time to finish all the questions. Don’t spend too much time on one problem or reading section; go on to the other questions and come back if there is time.

2. Listen and Read the Directions Carefully: Before you begin taking one of the WorkKeys tests, pay careful attention to the directions. These tests ask for the BEST answer. It is important to keep in mind when answering the questions, since it will sometimes be possible to think of
responses that would be better than any of those offered or to defend a choice as not entirely wrong.

3. Use Logic in More Difficult Questions: With more difficult questions, try to use logic to eliminate incorrect answers to a question. Compare the answer choices to each other and note how they differ. Eliminate as many incorrect answers as you can, then make an educated guess from the remaining answers.

4. Answer Every Question: Your score on the WorkKeys tests will be based on the number of questions that you answer correctly; there is no penalty for guessing. So you should answer every question within the time allowed for each test, even if you have to guess.

5. Be Precise In Marking Your Answer Document: Be sure that you fill in the correct circles on your answer document. Check to be sure that the number for the line of circles on your answer document is the same as the number for the question you are answering.

6. Day of Testing: Make sure you get plenty of rest, eat a light meal, and relax. Eating heavy before the test is not a good idea, as it makes you lazy and drowsy.

7. There are WorkKeys Test Prep Packages on hand to purchase in the Main Campus Testing Center or online.

www.act.org/workkeys/sktrain/booklets.html